

HARYANA STAFF SELECTION COMMISSION

Schedule for scrutiny of documents for the post of Lower Division Clerk

Date	Name of Post	Advt. No. & Cat No.	Place	Roll No.
23-02-2021	Lower Division Clerk	Advt. No. 11/2019, Cat. No. 04	Tau Devi Lal Stadium, Sector-3, Panchkula	1194000023 to 1194005725
24-02-2021	do	do	do	1194005726 to 1194008779
25-02-2021	do	do	do	1194008780 to 1194012102
26-02-2021	do	do	do	1194012132 to 1194015966

Date:
Time:

Serial No. _____
Committee: _____

HARYANA STAFF SELECTION COMMISSION
BAYS NO. 67-70, SECTOR-2, PANCHKULA - 134151
Website www.hssc.gov.in

Advt. No. 11/2019

Date of publication:

Opening date for submission of online applications:

Closing date for submission of online applications:

Closing date for deposit of fee:

Corrigendum date

Closing date for submission of online applications:

Closing date for deposit of fee:

: 05.07.2019

: 10.07.2019

: 25.07.2019

: 29.07.2019

: 22.01.2020

: 03.02.2020

: 06.02.2020

Scrutiny format for the post of Lower Divisional Clerk against Advt. No. 11/2019, Cat. No. 4

- 1) Roll No. _____
- 2) Name of candidate _____
- 3) Father's Name _____
- 4) Category Claimed (As per online application form) _____ (upload document)

Sr. No.	Qualification	Yes/No	Documents/certificate uploaded		
			Date of issuing	Issuing authority	Document Serial No.
1.	Matriculation or equivalent examination from a recognized board				
2.	Hindi/Sanskrit up to Matriculation, as one of the subject.				
3. a)	Age- 18-42 Years				
b)	If age relaxation claimed (Relaxation in upper age limit is to be given as per Haryana Govt. instructions.).				
4.	Domicile of Haryana				
5.	If OSP, whether Sports Gradation Certificate as per notification no. 4/40/2017-4SYA dated 25.05.2018 issued by Sports & Youth Affairs Department Haryana.				
6.	Essential Qualification : 1. Bachelor Degree in commerce with a minimum 50% marks in respect of general category/other category candidates and 45% marks for SC category candidates of Haryana domicile from any university recognized by the Government of Haryana. 2. Hindi/Sanskrit as one of the subject in Matriculation or Higher.				
	Marks	Obt.=	Max.=		%
7.	Higher Qualification				
8.	Experience				
9. For office use only	Eligible/Not Eligible				

(Signature of candidate with date)

(Signature of HSSC official)
With full Name & Designation

9.	Socio-economic criteria & Experience	Yes/No	Date of issuing	Issuing authority	Document Serial No.
a)	Is applicant or any person amongst the applicant's family viz father, mother, spouse, brother and Son is, was or has been a regular employee in any Department/ Board/ Corporation/ Company/ Statutory Body/ Commission/ Authority of Government of Haryana or any other State Government or Government of India.				
b)	If the applicant is, (i) A Widow; or (ii) The first or the second child and his father had died before attaining the age of 42 years; or (iii) The first or the second child and his father had died before the applicant had attained the age of 15 years. (Certificate issued by Tehsildar)	(mention category, if applicable)			
c)	If the applicant belongs to such a denotified tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic tribe of Haryana which is neither a Scheduled Caste nor a Backward Class. (Certificate issued by Tehsildar)	(mention category, if applicable)			
d)	Experience: One-half (=0.5) mark for each year or part thereof exceeding six month of experience, out of a maximum of 16 years, on the same or a higher post in any Department/ Board/ Corporation/ Company/ Statutory Body/ Commission/ Authority of Government of Haryana . No marks will be awarded for any period less than six months. (Experience certificate should be signed by competent issuing authority with number and seal of office).	(mention total period, if applicable) Work experience start date			

Documents uploaded:

Declaration only by the candidate:

I hereby declare that all statement made in the above format regarding educational qualification and experience etc. to which I have submitted the above documents/certificates are true/correct and complete to the best of my knowledge, belief, record and nothing has been concealed therein. In the event of any information being found detected/false/incorrect/incomplete and ineligible before or after the interview/selection/appointment then my candidature may be cancelled and any legal action as per law can be initiated/taken against me. I have ensured that documents uploaded belong to me and have been uploaded after scanning from original. If any discrepancy found at any later stage, I may be declared ineligible and my Candidature may be cancelled.

Total No. of documents uploaded 01 to _____

Total pages attached (Pages shall be numbered except scrutiny Performa) 01 to _____

(Signature of candidate)

(Upload Image)

(Signature of HSSC official)
With full name and designation

(Signature of Candidate with date)