

e-TENDER NOTICE

For and on behalf of the Haryana Staff Selection Commission, Panchkula, e-tender is hereby invited on non-exclusive basis for the empanelment of agencies for execution of the work given below from corporation/companies/firms/societies and agencies of repute, having sufficient work experience in Central Government, State Government/ Semi Government/Board/ Corporation/ Universities/Public Undertaking and any reputed/Private Institutions for the activity mentioned below. The rates should be quoted per Candidate. The activity can be held in state of Haryana, Delhi and Chandigarh. The number of candidates may vary from Thousands to lakhs but there will not be minimum guaranteed numbers of candidates and payment will be made on the basis of admit card. The e-tender shall include Technical and Financial Proposal. The financial proposal for activity should be subscribed with the name of activity and technical & financial bid be given. Rate of activity should be quote in separate.

Sr. No.	Activity	Description of the activity to be undertaken by Vendor
1.	Physical Screening Test (PST) using RFID or other superior or reliable technology and Physical Measurement Test (PMT)	<ul style="list-style-type: none"> • Biometric Attendance with clear photograph along with attendance and thumb impression on Attendance sheet for every candidate before starting and at the end of race and at the time of PMT. • Physical Screening Test (PST) either using Chest number and RFID tags integrated together in BIB under Canopy system or Chest Number and RFID tags separate by using Mat system and error free Physical (PMT) through computerized machines like digital Stadiometers, Respiratory Movement Measuring Instrument (RMMI) with digital display monitor. • Providing of Chest No. & RFID tags & Mechanical locking system for the chest display number. • Test to be conducted by recording racing time by RFID system. • CCTV back-up while racing and at the time of PMT. • On-site digitization of data of other events from scan-able sheets. • Back-up data in double for all events shall be

		<p>collected and submitted daily in the Commission.</p> <ul style="list-style-type: none"> • Preparation of result & uploading on Website. • Back-up of electricity to be ensured.
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The tender for activity mentioned above should be addressed in favour of the Secretary, Haryana Staff Selection Commission, Panchkula and the agency may quote the rates for above mentioned activity per candidates excluding the taxes and including the taxes.

TERMS & CONDITIONS:-

1. The firm should submit their rates along through e- challan of Rs. 1,00,000/- (Rupees One lakh only) for above mentioned activity in favour of Secretary, Haryana Staff Selection Commission, Panchkula ~~as~~ through e- challan earnest money deposit. The firm shall submit the tender duly typed (in English) in the enclosed format attached with bidding documents.
2. Conditional offer and or offers without earnest money will not be considered and there will be no relaxation in any case on any ground. The negotiation at the time of opening of tender can be considered, if required, before allocating/assigning the work the technical, specifications and viability, the credibility, efficiency and financial soundness etc. of the firm/bidder will be considered.
3. The commission reserves the sole right of accepting the whole or any part of the tender of above mentioned activities. No claim for compensation or otherwise whatsoever will be entertained by the Commission.
4. The firm whose tender will be accepted shall also be required to deposit a security amount of Rs.10,00,000/- (Rupees Ten lakhs only) in favour of Secretary, Haryana Staff Selection Commission, Panchkula in the form of e-challan which may be forfeited by Commission in the event of not carrying the work as per term & conditions.
5. The firm should have their own infrastructure/efficient staff, machinery etc. for handling the above mentioned activity.
6. In case of any litigation the jurisdiction will be at Panchkula. In case of any dispute arising under the contract/agreement, the same shall be referred to the sole arbitrator appointed by Chairman, Haryana Staff Selection Commission. He/she may be the employee of Haryana Staff Selection Commission and the award of the Arbitrator shall be final and binding on the parties to the contract/agreement. The venue of Arbitration will be Panchkula and the proceeding of Arbitrator may be in English or Hindi.
7. The firm which will succeed shall have to set a local branch office in (Chandigarh or Panchkula) for execution of the work at the time of examination and work allotment.
8. The service provider, who shall succeed will not disclose the confidentiality of activity (examination process) and anything related thereof to anyone except only after the proper approval of the Commission and a non-disclosure undertaking shall have to be submitted to the Commission on the stamp papers.
9. e-Tender will be opened in two stages i.e. first-Technical Bid and Second-Financial Bid. Technical Bid shall consist of complete demo of the activity for which tenderer is submitting tender and shall be considered first. Thereafter Technical Bid shall include the apparatus

used, technical viability and also specify the number of candidates, number of centers and number of cities in Haryana for which the tenderer can give service and time taken for the activity to be performed. Financial Bid will be finalized through e-tender system when technical bid is approved. Financial Bid shall be finalized in the presence of tenderer or their duly authorized representatives.

10. The Commission does not assure of minimum quantum of work during the tenure of contract/agreement to the successful tenderer.
11. The Commission reserves the right to reject/cancel/withdraw the tender without any reason at any time.
12. Any request to adjust earnest money deposit out of tender's running bills or pending payments with commission will not be considered.
13. Earnest money deposit will not carry any interest. The EMD deposited by unsuccessful bidder/tender will be refunded as soon as possible. EMD of successful tenderer will be refunded after successful tenderer finishes the agreement successfully.
14. All tenders will be kept valid for acceptance for 90 days from the e-tender closing date.
15. Delivery of service of activity will be the essence of contract/agreement. In case of delay and not delivering the service, the Commission reserves the right to put penalty or cancel the contract/agreement wholly or partially and make alternative arrangement at the risk and cost of the service provider with a notice of seven days to the firm. The Commission in certain eventualities may order blacklisting of the successful tenderer.
16. The contract/agreement will be governed by the applicable law in India for the being in force.
17. Detailed terms and conditions of agreement shall be placed in the agreement of agency.

The tender should be online bid preparation and submission (Bidder Stage) **start date** on **15.11.2018 at 10:00 A.M.** and online bid preparation and submission (Bidder Stage) **last date** on **07.12.2018 till 03:00 PM** and the technical bid for the same shall be opened on **10.12.2018 at 02:00 PM**. The agency shall have to show demo on 11, 12 & 13.12.2018 at 10:00 at Police Line Panchkula. The Financial Bid will be opened after approval of technical bid on **17.12.2018 at 02:00 PM**.

Note:- The above notice is also available on the website www.hssc.gov.in.

Place: Panchkula
Dated: **13.11.2018**

Secretary
Haryana Staff Selection Commission
Panchkula 13/11

E-TENDER FORM

"Services of Physical Screening Test (PST) using RFID or other superior or reliable technology and Physical Measurement Test (PMT) for recruitment of Police Personnel"

for

HARYANA STAFF SELECTION COMMISSION, PANCHKULA, HARYANA

SR. NO.	Particulars	Remarks
1.	Tender Notice No.	Hssc/e-tender/01/28/- 2018
2.	Online Bid Preparation & Submission (Bidder Stage) Start Date	15.11.2018 at 10:00 am
3.	Online Bid Preparation & Submission (Bidder Stage) Expiry Date	07.12.2018 upto 3:00 pm
4.	Date of Opening of Technical Bid/s	10.12.2018 at 02:00 pm
5.	Date of Demo	11, 12 & 13.12.2018 at 10.00 AM after opening of technical bid at Police Line, Panchkula
6.	Date & Time of opening of Financial Bid/s	After approval of technical Bid on 17.12.2018 at 2:00 pm
7.	EMD	Rs. 1,00,000/- (Rupees one lac only)
8.	Tender Fee:	Rs. 2000/-
9.	e-Service Fee	Rs. 1000 /-
10.	Rates to be kept valid for acceptance upto:	One Year from the date of agreement
11.	Place of opening the Tender	O/o Secretary, Haryana Staff Selection Commission, Bays No. 67-70, Sector-2, Panchkula

DETAILED NOTICE INVITING e-TENDERS

Name of work	Physical Screening Test (PST) using RFID or other superior or reliable technology and Physical Measurement Test (PMT). For the Haryana Staff Selection Commission Bays No. 67-70, Sector-02, Panchkula. Pin -134151
Period of Agreement	One year or extendable upto three years with mutual consent
Earnest Money	Rs. 1,00,000/-
Online bid preparation and submission (Bidder Stage) start date	15.11.2018 at 10:00 A.M
Last Date of e-tender	07.12.2018 till 3:00 PM
Date of e-tender-technical bid	10.12.2018 at 02:00 PM
Date of Demo	11, 12 & 13.12.2018 at 10:00 AM after opening of technical bid at Police Line, Panchkula
Date of opening of e-tender-financial bid	After approval of technical bid on dated 17.12.2018 at 02:00 PM.
Place of opening of tender	O/o Secretary, Haryana Staff Selection Commission, Bays No. 67-70, Sector-2, Panchkula.

HARYANA STAFF SELECTION COMMISSION, PANCKULA

Technical Details for providing services in Centers of the Haryana Staff Selection Commission, Panchkula in identified cities in State of Haryana, Delhi and Chandigarh.

1. ABOUT THE FIRM:

i)	Name and address of the Agency/firm	
ii)	Contact Person with Designation & Phone No. Mobile No. Email ID.	
iii)	Month and year of establishment	
iv)	Type of Firm/Agency/Organization (Proprietary/Private/Public/Govt.)	
v)	Copy of Registration, if applicable	
vi)	Total Annual Financial Turnover: (attach photocopy of Audited Balance Sheet & Profit & loss Account for last three financial years)	
vii)	Income Tax No. (PAN No./TIN No.) (Service Tax Registration No. (attach photocopies of income Tax clearance certificate)	
viii)	Quality Certification No./License if any Detail of Issuing Authority Validity of Certificate	
ix)	Activities of the Organization	
x)	Since when engaged in providing services in concerned field.	

I/we declare and affirm the information given by me/us in the Technical Bid is true to the best of my/our knowledge and belief and that if any wrong information is contained in Technical Bid my/our Technical bid may be cancelled at any stage. I/We also undertake to complete the job exactly as laid down in the technical bid term and condition of the Commission.

Signature of the Bidder

(Name in block letter)

With seal

2. Past experience for providing services in-Impersonation control in Examination for concerned activities:-

Sr. No.	Name & address of organization and contact details	Nature of work	Cost of the Project	Duration for completion of Project	No. of centers involved in Project assignment

Note:-

- i. Attach performance certificates from the organization to whom you have rendered services. Please indicate telephone number and name of contact person for whom you have handled the above jobs.
- ii. Use separate sheet if space not adequate for writing. Please provide information in the sequence only.

3. Professional support available :

A) Manpower: - Number of person available at different level on regular roll, their experience in relevant field.

Sr. No.	Name of Employee	Designation	Experience

B) Hardware Details:-

Sr. No.	Name of Equipment	Model Number	Make	Quantity

C)

- (a) Number of apparatus available with agency.
- (b) Number of stations in Haryana where services can be provided in one day.
- (c) Number of Centers in one city where services can be provided at one time.
- (d) Number of Candidates in one Centre for which services can be provided.
- (e) Total Number of candidates which have been covered by the Agency at one time in a particular day.

4. i) Have you ever been debarred/blacklisted by Central Government, State Government/Semi Government/Board Corporation and Public Undertaking and agencies-----

If yes, please provide the details.

ii) Whether any court cases/Legal Proceeding is pending against the Tenderer:

if yes, please provide the details.

5. Details of e-Challan (please attach e-Challan with this annexure of Rs. 1,00,000/- for activity.

Amount:

e-Challan Number:

Date of Issue:

Drawn on Bank:

6. List of documents to be submitted along with the Technical Proposal.

(i) As mentioned in tender and Annexure-I

Certified that all the terms and conditions of the Tender are accepted by us.

Contact Person:

Telephone No.:

Email ID:

Mobile No.:

Authorized Signatory
(with full name, Designation and stamp)