

**HARYANA STAFF SELECTION COMMISSION**  
**Bays no. 67-70, sec-2, panchkula-134151**  
**(Website: www.hssc.gov.in)**

**EXAMINATION NOTICE**

**Notice to the candidates for written examination for the post of Upper Divisional Clerk, (HO/Field) against Advt. No. 3/2016, Cat. No. 06**

It is notified for the information of all concerned that Haryana Staff Selection Commission will hold written examination for the post of Upper Divisional Clerk (UDC), (Head office/Field of HVPNL) at Panchkula as per schedule given below:-

Sr. No	Name of the post	Advt. No	Cat. No.	Date & time of Examination	Place
1.	Upper Divisional Clerk (UDC) (HVPNL)	3/2016	06	24.07.2016 (Morning) from 10.30 A.M to 11.45 AM Reporting Time 9.00 A.M.	Panchkula

2.

**Selection Criteria**

**I. Written Examination**

The written examination for the above posts will comprise of 80 multiple choice questions of 75 minutes duration and further divided into two portions comprising:-

- i.) 75% weightage for General awareness, Reasoning, Maths, Science, English, Hindi and concerned or relevant subject,
- ii.) 25% weightage for History, Current Affairs, Literature, Geography, Civics, Environment, Culture etc. of Haryana.

**Each question will carry two marks.**

**II. Experience**

(One percent marks i.e. 2 marks for each completed service of one year in the Respective category subject to a maximum of 8 percent i.e. 16 marks with the rider that the qualifying Service should have been in any power utility in the same capacity)

**III. Viva-Voce/Interview**

To assess the knowledge of Subject, Communication Skill, General Knowledge, General awareness and Intelligence.

**Total Marks: 200**

**160 marks**

**16 marks**

**24 marks**

Admit Card for written examination of the candidates will be uploaded on the Commission Web-site i.e. [www.hssc.gov.in](http://www.hssc.gov.in). The candidates can download the admit cards from the Commission Web-site from **18<sup>th</sup> July, 2016** onwards. Candidates are advised to read the instructions on the Admit Card very carefully and follow the same strictly.

post.

No separate call letters will be sent to the candidates by the Commission through


**NOTE: 1 -**

**Important instructions for the candidates for written examination are available on the Commission's website i.e [www.hssc.gov.in](http://www.hssc.gov.in)**

**NOTE: 2-**

**PHC candidates who need writer/scribe are advised to contact HSSC office minimum three days before the date of written examination alongwith all required documents i.e. Admit Card of the candidate, PHC certificate of the candidate issued by medical board, two latest photographs of writer, I.D. proof of writer, certificate of studying from School of the writer etc.**

Place: Panchkula  
Dated: - 4<sup>th</sup> July, 2016

  
Secretary,  
Haryana Staff Selection Commission,  
Panchkula.