ADVERTISEMENT DATED 03.04.2018

Applications are invited from eligible candidates for engaging them on the post of legal assistant on the fix monthly salary fixed by the State Government (in General Administration Department) from time to time or on the wages fixed by the concerned Deputy Commissioner on temporary contractual basis in Haryana Staff Selection Commission, Panchkula. The Education Qualification for the said post is as under:-

(i) 1st division in 10th and 12th Mandatory.

(ii) Law Graduate from Recognized University **(English Medium)**.

(iii) Preference will be given to candidates who possess LLM or any higher Qualification in law.

Total Post – 20 (can be increased or reduced as per requirement.

Duties/Responsibility:-

I. Deal with all court cases from receipt till final stage.

II. Advise on legal issues pertaining to the field.

III. Discuss and prepare draft reply in consultation with the head quarter. The draft of written statement be prepared from legal cell (HSSC) as well as Office of the Advocate General, Haryana.

IV. Any other assign work related to court cases/legal matters.

AGE Limit - Maximum age 42 years as per Govt. Instructions, however in case of reserve candidate 5 years relaxation shall be given.

The benefit of reservation shall be given to Backward Classes, other Backward Classes, Ex Service Man, EWS, Physically Handicapped, Scheduled Caste, Schedule tribe as per State Government reservation policy.

Nature of Duty - To deal with Court Cases of the Department.

This engagement shall be dependent on the performance of the candidate. The said engagement shall be terminated at any time without any notice if it is found that the work and conduct of the candidate is not satisfactory.

Interested candidate may attend this office along with their original documents on 20.04.2018.The detailed terms and conditions are also available on the website www.hssc.gov.in.

Secretary
Haryana Staff Selection Commission
Panchkula